

SEWP VI ORDERING GUIDE



NASA SOLUTIONS FOR ENTERPRISE-WIDE PROCUREMENT VI

Sikich Federal is a NASA SEWP VI Category B prime contractor.

NASA SEWP VI overview

Vision

SEWP VI is the pre-eminent world-class leader utilizing a broad range of comprehensive and intuitively accessible processes and methodologies to manage, inform, display, and acquire state-of-the-art technology solutions via the visionary SEWP VI Marketplace and Agency Storefronts.

Mission and scope

The **SEWP VI Program** enables NASA and all federal agencies to efficiently and effectively acquire mission critical Information Technology, Communication and Audio Visual (ITC/AV) solutions and services via a suite of contracts encompassing a diversity of business sizes and offerings. SEWP's customized reporting, streamlined procurement processes, innovative applications, premier customer service, acquisition insight, and Government/Industry partnership deliver the Best-in-Class value for the Federal Government.

NASA SEWP VI is a multi-award Government-Wide Acquisition Contract (GWAC) vehicle. It features a \$20 billion ceiling per prime contract and a 10-year ordering period. The contract's core purpose is to streamline procurement of ITC/AV products, cloud, cybersecurity, and related professional services. The GWAC scope is divided into three segments: Category A, Category B, and Category C.

Category A (ITC/AV solutions): Technology products and related solutions. Open to businesses of all sizes.

Category B (Enterprise-wide ITC/AV service solutions): Enterprise-wide technology and service offerings designed to support agency-wide requirements. Open to businesses of all sizes.

Category C (ITC/AV mission-based services): Technology service offerings tailored to mission-specific agency requirements. Restricted to small businesses.

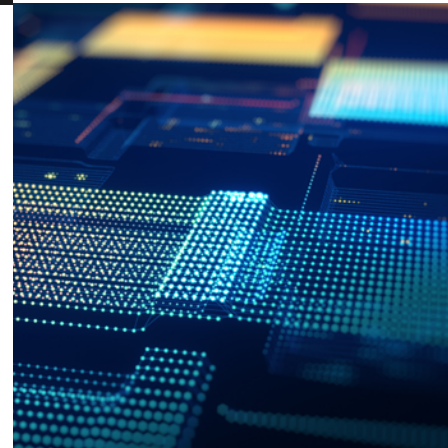
Program support information

SEWP VI Online Catalog

SEWP is a request-based contract vehicle that maintains an Online Catalog of IT solutions and services. The catalog consists of both the SEWP Online Catalog and Strategic Storefronts that are updated continuously, based on customer requests and available technology services. If the product(s)/service(s) required are within the **SEWP scope**, use the **Quote Request Tool (QRT)** to submit a Request for Quote (RFQ), Market Research Request (MRR), or Request for Information (RFI) for the desired solutions. After adding the solutions to their contract, Contract Holders can respond with a quote/information. Agencies can then order the solutions/services based on the provided quote(s). For questions regarding scope, customers may submit requirements to help@sewp.nasa.gov for review.

SEWP VI quote and ordering process

1. Customer identifies requirements for the ITC/AV products or services needed.
2. Customer submits an RFQ, MRR, or RFI through the SEWP QRT.
3. SEWP Program Management Office (PMO) notifies eligible Contract Holders that a request has been issued.
4. Contract Holders review the requirement and determine their ability to respond.
5. Contract Holders add products and/or services to the contract through the Technology Refresh (TR) process, if necessary, to meet the requirement.
6. SEWP PMO reviews and approves the TR and notifies the Contract Holder of the approval.
7. Contract Holder submits a quote in response to the request.
8. Customer is notified of quotes.
9. Customer evaluates quotes received and makes a best-value determination.
10. Customer submits ordering documentation to SEWP.
11. SEWP processes the order and assigns a SEWP Control Number (SCN) before forwarding the order to the Contract Holder.
12. Contract Holder fulfills the order.



Sikich SEWP VI contract details

Category B: Enterprise-wide ITC/AV service solutions

Contract number:
[80TECH26D1846](#)

NAICS: 541512, Computer System Design Services

Business designation: Other Than Small

Contract duration: November 1, 2026 through October 31, 2036

UEI: HG5EUM78L3Y9

CAGE: 1Y5T6



SEWP VI Agency administrative handling fee

As of October 1, 2020, the SEWP surcharge for all orders is 0.34%. The fee is included in the price of all products and services and is not separately listed on quotes. It is the Contract Holder's responsibility to pay the fee from their quoted prices. NASA SEWP reserves the right to adjust all surcharge rates as the SEWP PMO budget requires.

Fair Opportunity

Per Fair Opportunity as required by FAR Part 16, all Contract Holders within any one individual category must be considered (the SEWP online QRT automatically provides the Fair Opportunity groupings when selecting Contract Holders).

Policies and procedures

For information on:

- How to obtain a quote from Sikich
- Installation, basic warranty, extended warranty, technical support, software support, and other post-delivery issues
- Troubleshooting an order issue

Please contact the Sikich SEWP VI Program Manager: Andrew.Candrea@sikich.com.

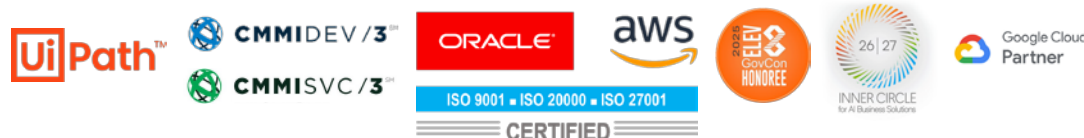
About Sikich Federal

Sikich Federal is a leading professional services and consulting firm dedicated to helping federal agencies improve mission performance, strengthen operational effectiveness, and navigate complex organizational challenges. Combining the resources and multidisciplinary expertise of a nationally recognized advisory, accounting, and technology organization with a deep understanding of the federal environment, Sikich Federal delivers practical, outcome-focused solutions across the following areas.

	Strategy and Organizational Transformation		Digital Modernization
	Program and Project Management		IT Operations
	Business Process Improvement		Workforce Development
	Data Analytics		Regulatory Compliance

Sikich Federal brings more than 40 years of federal consulting and services experience supporting both Federal Civilian and Department of Defense customers.

Partnerships and awards



SEWP VI Helpline

help@sewp.nasa.gov
 (301) 286-1478
<https://www.sewp.nasa.gov/sewpvi/>

Sikich SEWP VI support staff

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For more information
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www.sikich.com.